



Arlene Deane,  
Clerk to Leckhampton with Warden Hill Parish  
Council,

ask for: Kim Smith  
ddi number: 01242 264348  
email: elections@cheltenham.gov.uk  
date: 23<sup>rd</sup> December 2020.

Dear Arlene,

**Casual Vacancy – Warden Hill Ward of Leckhampton with Warden Hill Parish Council**

I have not received notice in writing from 10 electors requesting an election to fill the above vacancy.

You must now, as soon as practicable from the date of this letter, proceed to co-opt a new member onto the Parish Council.

Please inform me as soon as possible of the name and address of the person you appoint.

Yours sincerely,

**Kim Smith,**  
**Deputy Returning Officer.**