The Parish Council of Leckhampton with Warden Hill
Cheltenham, Gloucestershire

Minutes of the Meeting of the Parish Council on Thursday 5th December 2019. Brizen Young People’s Centre 7:15pm

Parish Council members present: Councillors Chris Nelson (Chair), Ian White, Stephen Cooke (*), Peter Frings, James Parker, Adrian Mears, Penny Henty, Viv Matthews, and Margaret White. Ms Arlene Deane (Clerk).

(*) Indicates also a Borough Councillor; (**) also a County Councillor

Members of the Public: 1 member of the public was present.

1. Apologies for absence
   Councillors Phil Bennett, Iain Dobie (**) (***), Tony Oliver (*), Ro Baillie, Ian Bickerton, Elizabeth Barker and Martin Horwood (*)

2. Declarations of interest
   None, other than those noted in the declaration of interest register.

3. Approval of the minutes of the last meeting held on 7th November 2019
   Changes notified to the clerk and updated. Minutes approved.

   Cllr Chris Nelson thanked the members for all their efforts and hard work joining the year. Mulled wine and mince pies were served.

4. Actions and matters arising from the above; other than those that are separate agenda items below.
   - Cllr Cooke confirmed that he had contacted CBC regarding the overgrown Burrows filed footpath. CBC advised Cllr Cooke that this would be expensive to maintain, both in terms of cost and effort. It also could not be guaranteed that it could be kept in a fit state for walkers to use. A better suggestion could be to use funds to widen the new path. Cllr Cooke took an action to ask CBC to remove the no cycling sign.
   - The clerk circulated CIL criteria to all members.
   - The Parish Council’s response to the Bovis outline planning application has been posted on the CBC planning website.
   - Rule 6 status has been given to the Parish Council as part of the new Hitchens appeal. Cllr Chris Nelson will attend a case meeting on 6th December.

5. Public Session: the Meeting opened to the public for questions and comments
   1 member of the public attended.

   The member of the public raised the modification to the Cheltenham Plan and in particular the area of the northern fields. He had attended the CBC information session and was disappointed that there was no one taking any note of comments and/or concerns. The Miller Homes development was also discussed. Cllr Chris Nelson advised he had met with Miller Homes on 4th December. The developers have confirmed that the planned junction of Kidnappers Lane and Shurdington Road would now be changed to a roundabout. Cllr Nelson has also organised a meeting between Cllr Mears and the Miller Homes traffic expert for early January.
Cllr Parker advised that roundabouts are more dangerous for cyclist. There were further discussions about how cyclist and pedestrians would access the school from both sides of the Shurdington Road. There is a need for master planning between the various developers, CBC and GCC. Cllr Nelson asked members to scan the newly submitted responses to the school application and send him a note of inconsistencies/concerns/suggestions. Cllr Henty asked that the Parish Council push for better cycling solutions. Cllr Nelson reminded everyone that the deadline for responses is currently December 12th. The Clerk took an action to ask GCC if the 12th December deadline could be extended.

6. Reports from Borough and County Councillors, Members, the Clerk and C5 issues

Cllr Cooke
- Dog-waste bins in Burrows field will be monitored to see if the new site changes are working. It was confirmed that the general waste bin beside the BMX track can also be used for dog waste.
- Traffic monitoring boxes have now been removed and will be re-sited. Lots of data has been collected. Daily number of cars driving on Charlton Lane is 2300 and 3700 on Church Road. The majority of drivers are driving within the speed limit, however speeds of 65 miles per hour were recorded in Church Road and 50 miles per hour on Charlton Lane. Cllr Parker suggested that some of the data could be shared on the new website. Cllr Regan asked if the data would be passed to the police. Cllr Cooke advised that breaches would be shared for further action.

Cllr Emma Nelson
The Warden Hill Christmas tree lighting ceremony, including the local school choir, was held on December 2nd. It was a great success. Cllr Nelson thanked Cllr Ian White for his help with the event.

Cllr Regan
- Parking on green areas is ruining the green spaces. Cllr Nelson suggested that this type of issue needs a policy within the neighbourhood plan. Cllr Regan took an action to email Cllr Bickerton and cc in the Clerk.
- Cllrs Emma Nelson, Regan and the Clerk picked out the seven new trees to be planted in Warden Hill during spring of 2020.

Cllr Parker
The Highwood Ave carol event, which has been going for 15 years, is arranged again for this year. Members to identifying any other small events in the Parish.

Cllr Matthews
Asked if the Council could contact Leckhampton Village Hall to ask how their improvement plans are going and if the Parish Council can help. The Clerk took an action to call.

The Clerk
- The new website is now live. The Clerk asked that all members review the new site and send any comments and/or suggestions for additional pages.
- Members reminded to send pavement repairs suggestions to her.
- The Clerk reminded members that suggestions for 2020 projects needs to be submitted asap.
7. **Consultations/appeals:**
   Agreement needed on a response outline and who will take the lead to draft.
   - **Senior School Consultation 19/0058/CHR3MJ – response by 12th December.**
     See above comments from previous discussions. Cllr Chris Nelson will produce the draft response for review.
   - **Hitchins appeal APP/B1605/W/19/32238462 – response by 24th December**
     Cllr Nelson is attending a case management phone conference on Friday 6th December
     Cllr Chris Nelson will produce the draft for review.
   - **Cheltenham plan modifications – response by 30th December.**
     Cllr asked that Cllr Bickerton and Mears produce the appropriate text for the
     Neighbourhood Plan, which could be then used as part of the Cheltenham Plan
     response. Cllr Cooke confirmed a conversation with CBC, which indicated that the local
     green space taken out of the Cheltenham Plan could be put into the Neighbourhood
     Plan. Cllr Cooke took an action to inform Cllr Bickerton about that fact.
   - **Proposed stopping up of footpath CHL9 under Town and Country Planning Act**
     190 S257 – consultation start date to be advised.
     Clerk to ask GCC why the footpath closure proposal is being decided upon before the
     school planning application has been decided.

8. **Update summaries from the following sub committees:**
   - Neighbourhood Planning draft update and protection policy – Cllr Bickerton had not
     arrived to give an update.
   - Air pollution update – Cllr Frings
     - NO2 results now on website
     - Lots of particulates data being collected and circulated. The results exceed the
       WHO limits
     - The next piece of equipment is being installed on Church Road and a third
       needs an appropriate site on Shurdington Road.

9. **To agree a policy for managing the use of the Poll facility on the new Web site - Cllr Parker**
   If approved Cllr Frings has asked that the Parish Council agree a petition calling on the UK
   Government Inspectorate, at the Examination in Public of the Cheltenham Local Plan, to be consistent in
   the judgement and interpretation of the National Planning Policy Framework with respect to the Local
   Green Space designation at Swindon Village (as per the updated Swindon Village Local Green Space as
   aligned with Cheltenham Borough Council in the main modifications consultation), the West of
   Cheltenham and open countryside at Leckhampton; all much loved areas for recreation, highly valued
   environment and together forming a priceless setting to the town. Full statement is circulated in a
   separate document.

   Cllr Parker explained the need for policies governing input into the new website and the use of
   petitions/polls. Cllr Parker suggested using polls to understand resident’s viewpoints,
   information that the Council can gather. In contrast the petition, is very much about sign up to
   the Parish Councils position and would need to be agreed by either the Council or an agreed
   committee who would then approve and wordsmith the petition. Participant details would be
   captured and follows GDPR regulations.

   The website also has the facility for residents to comment on any topic and/or suggest
   community projects/initiatives.

   The Council agreed its support and an action was taken by Cllr Parker to rewrite the proposal
   on online forms and petitions into a policy.
The petition put forward by Cllr Frings was then discussed. The main issue is the very different views of the two inspectors regarding the size of local green space in the Cheltenham Plan. Cllr Mears emphasised that the Parish Council is a government organisation not a lobby group. If the inspector does not agree the Cheltenham Plan it will open Cheltenham up to unlimited development.

It was agreed that there was not enough time to instigate this petition and get feedback before the Parish Councils response to the Cheltenham Plan is due.

10. Payment approval for November
Main account

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>100639</td>
<td>EES printing</td>
<td>£ 70.00</td>
</tr>
<tr>
<td>100640</td>
<td>A Deane salary Dec</td>
<td>£ 1083.99</td>
</tr>
<tr>
<td>100641</td>
<td>Gradko International Ltd DT Dec</td>
<td>£ 59.22</td>
</tr>
<tr>
<td>100642</td>
<td>Leckhampton Village Hall – hall hire Sept/Nov</td>
<td>£ 36.00</td>
</tr>
<tr>
<td>100643</td>
<td>HMRC Oct/Nov/Dec tax. A Deane</td>
<td>£ 1876.80</td>
</tr>
<tr>
<td>100644</td>
<td>Door 2 Door delivery of footpath leaflets</td>
<td>£ 300.00</td>
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11. Any other business (including Local Planning applications)

<table>
<thead>
<tr>
<th>Property</th>
<th>Parish Council Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>26 Church Road Leckhampton - Single storey rear extension</td>
<td>No objection</td>
</tr>
<tr>
<td>Land At Shurdington Road - Outline application for the construction of up to 12 new dwellings, to include road and drainage infrastructure, parking and landscaping with all matters reserved except means of access to the site</td>
<td>No objection with comments</td>
</tr>
<tr>
<td>Cliff House Leckhampton Hill - Rear single storey extension</td>
<td>No objection</td>
</tr>
<tr>
<td>Sabrina 44 Charlton Lane - Fell Ash Tree just beyond rear boundary of 34 Charlton Lane and 40 Treelands Drive</td>
<td>Comments still required</td>
</tr>
<tr>
<td>159 Leckhampton Road - Single storey rear extension and rear dormer to facilitate loft conversion Gloucestershire Builders Yard Naunton Lane - Alteration and extension of existing single-storey workshop</td>
<td>No objection</td>
</tr>
<tr>
<td>77 Leckhampton Road - Proposed garden room, and alterations to main dwelling including rear balcony and stairs.</td>
<td>Comments by 10th January</td>
</tr>
<tr>
<td>53 Collum End Rise - Proposed single storey rear extension, alterations to existing front porch with first floor extension above garage and porch (re-submission of previously approved application 16/01460/FUL to include</td>
<td>Comments by 23rd January</td>
</tr>
<tr>
<td>53 Upper Norwood Street - Single storey and two storey rear extension and associated alterations 138A Leckhampton Road - Demolish existing conservatory, porch and garage to construct two storey side extension, single storey rear extension with new porch and loft conversion</td>
<td>Comments by 24th January</td>
</tr>
</tbody>
</table>
12. **Date and time of the next meeting, to be agreed** – arranged for Thursday 9th January 2020 at Brizen Young People’s Centre, Up Hatherley Way at 7:15pm

The meeting ended at 21:40pm

A Deane- Clerk to the Council