



Leckhampton with Warden Hill Parish Council

Community Grant Scheme

The Parish Council has limited resources available to support others' projects but wishes to offer some opportunities each year, under the S137 grant scheme, to organisations or individuals whose projects would not succeed without a small amount of local financial support. A ring-fenced sum will be allocated in support of this scheme in each financial year*.

Sums will be made available under this scheme via a straight forward application process. It is, however, open to anyone to ask for more support for a bigger project, but any such case, not made under this scheme, would require significantly greater supporting documentation and be subject to a more detailed scrutiny process.

Rules of the Leckhampton with Warden Hill Parish Council Community Grant Scheme

1. The Parish Council, through this Community Grant Scheme (the Scheme), will have regard to the total budget allocated for grants when considering its contribution to any request, in any one year, by way of a grant.
2. The Scheme will support both capital projects (for the purchase of equipment or facilities) and revenue costs over a short period. Applicants should include the VAT element in the gross cost but exclude it if they do not pay VAT or are able to reclaim it from HMRC.
3. The Scheme will support repeat purchases of capital equipment and on-going running costs.
4. Any individual or organisation, located in the Parish, is eligible to apply to the Council for support and must be able to demonstrate clearly that it would bring direct benefit to all or part of the Parish.
6. Grant applications will be considered only if they are made on the Community Grant Scheme Application Form, including accounts if applicable. Clarification may be sought, and conditions may be attached, to any award.
7. Completed applications will be considered by the Council, on their individual merits, at any of its meetings throughout the year. However as limited funds are

available it is suggested that applications are made by 1st March of any year, ready for approval and payment in the new financial year which starts in April.

8. The Council encourages applicants to seek funding from other sources and to contribute to project costs from their own resources.

9. An application will be assessed by Council against the following, ranked, priorities:-

- It would benefit more than rather a few Parish residents.
- Its benefits would be to the more disadvantaged or vulnerable residents.
- It would benefit a larger rather than a smaller area of the Parish.

10. Applications will also be assessed against the Parish Council's support of the well-being of the Parish community.

- Maintaining both the built and the natural character of the Parish.
- Ensuring a safe environment for parishioners to live within and move around.
- Promoting people's feeling of inclusion throughout the Parish.
- Developing good facilities that provide for the safety and well-being of the community.

11. All grant recipients are asked to provide a short report to confirm that the money has been used as intended and, if possible, to provide photographs of the funded activity or item.

*The Community Grant Scheme is authorised by the Local Government Act 1972, Section 137 (1) (Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised).